

## SIT MEETING – February 2, 2015

### Good News

Carol Harper – Going to a legislative seminar & is meeting with Senator A. Brock  
Keri Holman – Had an entire class turn in an assignment on time  
Ryan Turney – Knitted a scarf

### Field Trip

Mrs. Marohn – Spanish 3 honors class going to Special Olympics, April 21,  
Stopping for lunch, Approved

Mrs. Wyatt – Invited to sing at the USS Missouri in Pearl Harbor, Spring Break 2016,  
starting fundraiser, Approved

Mr. Street - Band asked to participate in the Chicago Thanksgiving Parade,  
starting planning, will probably only miss one day of school, Approved

Carol Harper - FCCLA April 24 -26, 4 to 5 students will miss 2 ½ days, Approved  
pending board approval

### Lunch Tardies

During 4<sup>th</sup> block, students who check into school late should go to the office and not be sent to the ISS room for a tardy note. Tardy notes are only given 4<sup>th</sup> block if the student is late to the beginning of a class.

### Crystal Drew – Homework Request

Should Mrs. Drew be directing parents straight to teacher's Weebly site or continue to send an email to the teacher? Teachers should be more conscientious about getting makeup work to Mrs. Drew. The teacher may want to direct parents to their Weebly, send work, or let the guidance office know that there is nothing to send home for the student. Regardless of your response, you must respond to the homework request email. (Requests sent out prior to 10:30 must be submitted by the end of the school day. Those after that time will be sent out the next day.)

### Making Testing Smoother Next Semester

Thanks to Mrs. Reynolds for stepping in to finish the testing process. She did an excellent job on short notice. Please send your testing feedback to Mr. Dellisanti.  
Issues:

1. Making sure there are rosters everyday
2. Assignments were very random (try to be more systematic with assignments, like a teacher would test math the entire week)
3. Communication issues – too many different documents sent with changes  
We will use a Google doc next semester that refreshes the same document rather than creating new ones, train closer to testing, and encourage teachers to read all of the updates.

4. Can we not test EOC and NC Final Exams during the same block of time so that we don't hold one group much longer while the other group tests?
5. Can we test all of the students in a subject together in the auditorium (1 administrator and many proctors)?
6. Can we allow students who are finished to quietly slip out instead of keeping a lot of finished student quiet for the few unfinished?
7. Please send small suggestions to Mrs. Reynolds for next semester (ex - having the students write their login as well as their name on their computer so that the teacher can log back in when the computer times out).
8. Administration is doing their best to use teachers equitably. Be aware that last minute changes, etc. do sometimes happen.

Mr. Dellisanti will look into these questions. There are limitations given by the state that may prohibit some of these suggestions.

#### Parking Lot

Teachers expressed concerns with students driving from the student parking lot to the fields for practice after school. Administrators have already spoken to individual students. It was suggested that they not be allowed to drive back at all and just walk down to the field. The 2<sup>nd</sup> suggestion is to reinforce no driving to the back field until 3. The decision was made to not allow them to drive to the backfield for the safety of the other students.

#### Student Computer Abuse

Do we need to make a rule like the phone usage rule? No, because It is harder to take away a learning tool for the day. Teachers can take it for the class or ask students to put their computers away. Handle students who abuse their computer use just like you would any other discipline problem. Some teachers are giving a weekly participation grade that takes points off for misuse of computers. Computer use in the classroom is up to that teacher. Don't feel like you must use the computers every second of the class time.